



**STATE OF IOWA**  
**MASTER AGREEMENT**  
 Contract Declaration and Execution

EFFECTIVE BEGIN DATE: 04-01-2009  
 EXPIRATION DATE: 03-31-2010  
 PAGE: 1 of 4

**VENDOR:**

**Collins Fish & Bait Farm**  
**34723 Cty Hwy 35**

**Dent, MN 56528-9323**  
**USA**

**VENDOR CONTACT:**

STEVE COLLINS

**PHONE:** 701-371-6881

**EMAIL:** fishfarm@arvig.net

**EXT:**

**FOB** FOB Dest, Freight Prepaid

**ISSUER:**

SHARON DOWNEY

**PHONE:** 515-281-5982

**EMAIL:** Sharon.Downey@iowa.gov

**Contract For: FATHEAD MINNOWS**

The parties agree to comply with the terms and conditions on the following attachments which are by this reference made a part of the Agreement.

Attachment 1: General Terms and Conditions for goods contracts are posted at: [http://das.gse.iowa.gov/terms\\_goods.pdf](http://das.gse.iowa.gov/terms_goods.pdf)

Attachments 2-4 are on file with the Department of Administrative Services, General Services Enterprise.

Attachment 2: Contractor's Response to Competitive Bidding 0909005013 (except for any contractor objection or amendment to the Competitive Bidding Document requirements that the State has not explicitly agreed to in writing)

Attachment 3: Bidders' Cost (final pricing documentation) response to competitive bidding document 0909005013.  
 FOB DELIVERED

Payment Terms NET 60

FAX: 218-758-2406

DNR CONTACT: MIKE MASON 515-281-6072

**RENEWAL OPTIONS**

**FROM** 04-01-2010 **TO** 03-31-2011

**FROM** 04-01-2011 **TO** 03-31-2012

**AUTHORIZED DEPARTMENT**

542 Natural Resources, Dept Of

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		STATE OF IOWA	
CONTRACTOR'S NAME (If other than an individual, state whether a corp., partnership, etc.)		AGENCY NAME	
BY (Authorized Signature)	Date Signed	BY (Authorized Signature)	Date Signed
Printed Name and Title of Person Signing		Printed Name and Title of Person Signing	
Address		Address	



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**MA# 005 3071-09**

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**PAGE: 2 of 4**

LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
1	0.00000	LB	94542	\$1.500000 \$0.000000
<b>Fish and Marine Life Hatching and Processing Services</b> <b>Fish and Marine Life Hatching and Processing Services</b> Contract to supply wild caught fathead minnows to 3 Iowa DNR Fish Hatcheries (Fairport, Rathbun, and Spirit Lake) on an as needed basis. Minnows used as feed for largemouth bass, muskellunge, and walleye. Delivered price to locations as listed. Minnows to be in healthy condition and less than 5% mortality in load. Delivery includes tempering on vendor's truck up to one hour before releasing to hatchery personnel. These are estimated quantities only and may vary from stated estimates. Small minnows for Spirit Lake in July and August must be equal to or less than 1 inches in length and must pass through a 13/64" (NO. 13) grader or they will be rejected. Large minnows must be retained by No. 13 (13/64") grader. (LIVE FISH FOOD) FATHEAD MINNOWS. SIZE TO PASS THROUGH A #13 (13/64") GRADER. DELIVERED TO THE SPIRIT LAKE HATCHERY, SPIRIT LAKE, IOWA VICINITY. REQUIREMENT INCLUDES WATER TEMPERING FISH AT THE HATCHERY FOR UP TO ONE HOUR. HATCHERY MANAGER DONNA MUHM (712-336-1840) WILL CONTACT VENDOR FOR EXACT DELIVERY SCHEDULE. ESTIMATE 830 LBS EACH DELIVERY OF SMALL MINNOWS FROM JULY-AUGUST. ESTIMATE 8,300 LBS OF SMALL MINNOWS TOTAL FROM JULY-AUGUST.				
2	0.00000	LB	94542	\$1.500000 \$0.000000
<b>Fish and Marine Life Hatching and Processing Services</b> <b>Fish and Marine Life Hatching and Processing Services</b> (LIVE FISH FOOD) FATHEAD MINNOWS. SIZE TO BE RETAINED BY A #13 (13/64) GRADER. DELIVERED TO THE SPIRIT LAKE HATCHERY, SPIRIT LAKE, IOWA VICINITY. REQUIREMENT INCLUDES WATER TEMPERING FISH AT THE HATCHERY FOR UP TO ONE HOUR. HATCHERY MANAGER DONNA MUHM (712-336-1840) WILL CONTACT VENDOR FOR EXACT DELIVERY SCHEDULE. ESTIMATE 830 LBS EACH DELIVERY OF LARGE MINNOWS FROM AUGUST - SEPTEMBER DELIVERY. ESTIMATE TOTAL 26,560 LBS LARGE MINNOWS TOTAL FROM AUGUST - SEPTEMBER DELIVERY.				
3	0.00000	LB	94542	\$1.500000 \$0.000000
<b>Fish and Marine Life Hatching and Processing Services</b> <b>Fish and Marine Life Hatching and Processing Services</b> (LIVE FISH FOOD.) FATHEAD MINNOWS. SIZE TO BE RETAINED BY A #13 (13/64) GRADER. DELIVERED TO THE FAIRPORT HATCHERY, FAIRPORT, IOWA. REQUIREMENT INCLUDES TEMPERING FISH AT HATCHERY FOR UP TO TWO HOURS AS TEMPERATURES CAN BE AS HIGH AS 80°F IN JULY/AUGUST. HATCHERY MANAGER KEN SNYDER (319-263-5062) WILL CONTACT VENDOR FOR EXACT DELIVERY SCHEDULE. ESTIMATE 750 LBS EACH DELIVERY FROM JUNE - OCTOBER. ESTIMATE 3,000 LBS TOTAL FROM JUNE - OCTOBER.				
4	0.00000	LB	94542	\$1.400000 \$0.000000
<b>Fish and Marine Life Hatching and Processing Services</b> <b>Fish and Marine Life Hatching and Processing Services</b> (LIVE FISH FOOD.) FATHEAD MINNOWS. SIZE TO BE RETAINED BY A #13 (13/64) GRADER. DELIVERED TO THE RATHBUN HATCHERY, MORAVIA, IOWA. REQUIREMENT INCLUDES TEMPERING FISH AT HATCHERY FOR UP TO ONE HOUR. HATCHERY MANAGERS DAVE WALLJASPER OR CHRIS CLOUSE (641-647-2406) WILL CONTACT VENDOR FOR EXACT DELIVERY SCHEDULE. ESTIMATE 1,000 LBS LOADS DELIVERED IN OCTOBER, NOVEMBER AND APRIL. ESTIMATE 8,000 LBS TOTAL FROM OCT-APRIL.				



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LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
5	0.00000	LB	94542	\$6.750000 \$0.000000
<b>Fish and Marine Life Hatching and Processing Services</b>				
<b>Fish and Marine Life Hatching and Processing Services</b>				
Contract to supply Arkansas pond reared fathead minnows to 3 Iowa DNR Fish Hatcheries (Fairport, Rathbun, and Spirit Lake) on an as needed basis. Minnows used as feed for largemouth bass, muskellunge, and walleye. Delivered price to locations as listed. Minnows to be in healthy condition and less than 5% mortality in load. Delivery includes tempering on vendor's truck up to one hour before releasing to hatchery personnel. These are estimated quantities only and may vary from stated estimates. Small minnows for Spirit Lake in July and August must be equal to or less than 1 inches in length and must pass through a 13/64" NO. 13) grader or they will be rejected. Large minnows must be retained by No. 13 (13/64) grader. (LIVE FISH FOOD) FATHEAD MINNOWS. SIZE TO PASS THROUGH A #13 (13/64") GRADER. DELIVERED TO THE SPIRIT LAKE HATCHERY, SPIRIT LAKE, IOWA VICINITY. REQUIREMENT INCLUDES WATER TEMPERING FISH AT THE HATCHERY FOR UP TO ONE HOUR. HATCHERY MANAGER DONNA MUHM (712-336-1840) WILL CONTACT VENDOR FOR EXACT DELIVERY SCHEDULE. ESTIMATE 830 LBS EACH DELIVERY OF SMALL MINNOWS FROM JULY-AUGUST. ESTIMATE 8,300 LBS TOTAL OF SMALL MINNOWS TOTAL FROM JULY-AUGUST.				
6	0.00000	LB	94542	\$5.500000 \$0.000000
<b>Fish and Marine Life Hatching and Processing Services</b>				
<b>Fish and Marine Life Hatching and Processing Services</b>				
(LIVE FISH FOOD.) FATHEAD MINNOWS. SIZE TO BE RETAINED BY A #13 (13/64") GRADER. DELIVERED TO THE FAIRPORT HATCHERY, FAIRPORT, IOWA. REQUIREMENT INCLUDES TEMPERING FISH AT HATCHERY FOR UP TO TWO HOURS AS TEMPERATURES CAN BE AS HIGH AS 80OF IN JULY/AUGUST. HATCHERY MANAGER KEN SNYDER (319-263-5062) WILL CONTACT VENDOR FOR EXACT DELIVERY SCHEDULE. ESTIMATE 750 LBS EACH DELIVERY FROM JUNE -OCTOBER. ESTIMATE 3,000 LBS TOTAL FROM JUNE - OCTOBER.				
7	0.00000	LB	94542	\$4.000000 \$0.000000
<b>Fish and Marine Life Hatching and Processing Services</b>				
<b>Fish and Marine Life Hatching and Processing Services</b>				
(LIVE FISH FOOD.) FATHEAD MINNOWS. SIZE TO BE RETAINED BY A #13 (13/64") GRADER. DELIVERED TO THE RATHBUN HATCHERY, MORAVIA, IOWA. REQUIREMENT INCLUDES TEMPERING FISH AT HATCHERY FOR UP TO ONE HOUR. HATCHERY MANAGERS DAVE WALLJASPER OR CHRIS CLOUSE (641-647-2406) WILL CONTACT VENDOR FOR EXACT DELIVERY SCHEDULE. ESTIMATE 1,000 LBS LOADS DELIVERED IN OCTOBER, NOVEMBER AND APRIL. ESTIMATE 8,000 LBS TOTAL FROM OCT-APRIL.				



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**TERMS AND CONDITIONS**

**Terms & Conditions Goods**

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General Terms and Conditions for goods contracts are posted at: [http://das.gse.iowa.gov/terms\\_goods.pdf](http://das.gse.iowa.gov/terms_goods.pdf)